

**Minutes**  
**Peg Board Meeting**  
**April 13, 2016**  
**6pm Clearlake City Council Chambers**

Meeting called to order at 6:05pm - All Board Members present

Martin moved that we adopt the agenda, Denise 2<sup>nd</sup>, motion carried unanimously

There was no public comment

1. Brock moved, Denise 3<sup>rd</sup> approval of the 3-9-16 minutes, carried unanimously.
2. John Jensen reported that the software he was suggesting PEG purchase for broadcast of council meetings was about to have a major upgrade, and asked that we wait until the next meeting to proceed with this item. He had set up a 3 camera system to demonstrate the basic functionality of the PC based system. No action taken
3. The process for creating a Policy Manual was discussed, and consensus was to work on language of 2 or 3 policies at each meeting, and then refer the draft language to County Counsel for review before adoption. This process will begin at the next meeting.
4. Purchase of TelVue GoToAir system was discussed, but no decision made. Ed to continue researching it.
5. There was no report from the Interim Program Manager as she was busy editing the Every 15 Minutes video.
6. Chairman Robey reported that funds for capital purchases are coming in at lower levels than projected, due in part to effects of the Valley fire which destroyed 1200 homes in the county.

Meeting adjourned at 7:30pm