

Minutes of 12/15/16 Peg Board Meeting

CALL TO ORDER: All board members were present with the exception of Rev. Dave Thompson

ADOPTION OF THE AGENDA Brock moved and Eric 2nd, unanimously approved

PUBLIC COMMENTS: There were no public comments

Agenda Items

1. Approval of Minutes of 11-14-16 meeting –The minutes were corrected to read “the meeting was moved to the Lake County Board of Education’s office at 1152 S. Main Street Lakeport, CA. Moved by Eric, Nick 2nd. 5-0-0

2. Set Calendar for 2017

The following schedule of meetings was approved by concensus, and the location of the Lakeport meeting was changed to the Lake County Office of Education at 1152 S. Main Street, Lakeport

Dates & location of the meetings are as follows:

January 9th – Lakeport
February 13th – Clearlake
March 13th – Lakeport
April 10th – Clearlake
May 8th – Lakeport
June 12th – Clearlake
July 10th – Lakeport
August 14th – Clearlake
September 11th – Lakeport
October 9th – Clearlake
November 13th – Lakeport
December 11th – Clearlake

3. Financial report The board reviewed the financial reports produced by the City of Clearlake.

4. Consideration of Budget Amendment - Re-allocate \$15,000 from College classroom studio to Studio at Community Center. Brock moved & Eric 2nd. Unanimously approved

5. Approve List of Expectations for Station Manager and consideration of Interim Station Manager's term of employment. The PEG Board made the following changes to the draft List and directed that the List with changes be brought back to the PEG Board at the next meeting.

a. The last paragraph of the List of Expectations for the Station Manager’s position was amended as follows: Directly supervises volunteers. Carries out supervisory responsibilities in accordance with the Agency’s policies and applicable laws. Responsibilities include interviewing and training volunteers; planning, assigning, and directing work; addressing complaints and resolving problems. Approval of the list was tabled until the next meeting.

b. The Interim Station Manager’s term of employment was extended for one year.
Moved by Eric, 2nd by Nick to extend the Interim Station Manger’s contract for 1 year with a 6 month evaluation of performance based on list of expectations.Unanimous approval.

6. Consideration of RFPs received – No RFP's were submitted. Lively discussion ensued about what to do next. Ed will investigate whether the prevailing wage law applies to our project. Ed also to contact city representatives about the cities installing the equipment.

7. Interim Station Manager's Report

Beth discussed her plans for the new studio, the website and programming.

8. Chairman's Report – nothing additional to report

Meeting adjourned at 7:30pm

Respectfully submitted: Beth Katherine Kaiman Interim Station Manager