

PEG Board Meeting Minutes
June 9, 2010
Clearlake City Hall

Members present: Joyce Overton, Jeff Smith, Candyce Hagler. Joel Moore and Vince Metzger joined the Board as new members partway through the meeting.

Members absent: Ed Robey

Call or order – The meeting was called to order at 6:13 p.m. by Joyce.

Additions or Deletions to the Agenda: none

Public Comment – Lorna Sue Sides wants the Board to appoint two more members so there will be 5 members total. She also recommends meeting at a more accessible site. Dante DeAmicis encouraged the Board to keep looking for a non-profit organization willing to align itself with TV8. Vince Metzger discussed the Ukiah PEG station which is a non-profit and hoped that we might be able to join with them. Joel Moore has been looking into this possibility.

Approval of Minutes – A motion was made, seconded, and passed to approve both the April 14 and April 21 minutes as read.

Approval of New Board Members – Two people have applied for the vacant Board seats: Joel Moore and Vince Metzger. Both spoke outlining their qualifications. Jeff made a motion to accept Ed Robey's resignation from the Board as of tonight. It was seconded and passed unanimously. Jeff moved we appoint Joel Moore as the media representative to the Board. The motion was seconded and carried unanimously. Jeff then made a motion to appoint Vince Metzger as the at-large (public) member. The motion was seconded and carried unanimously. Both newly-elected Board members immediately joined the other 3 Board members at the table. We discussed the need to change the By-laws concerning the make-up of the Board. The Board should be composed of one City representative, one County representative, and 3 at-large (public) representatives who preferably have backgrounds in media, education, and public relations. The second amendment change: The officers shall be a Chair and Vice Chair. The Secretary and Treasurer do not necessarily have to be Board members. A motion was made and seconded to accept both these amendments to the By-laws. The motion carried unanimously.

Operations and Procedures Manual – Beth-Katherine Kaiman presented the Board with the newly-revised Operations and Procedures Manual. She commented on some of the additions and changes that were made. Joel mentioned that other PEG station manuals were used to develop our manual. Joyce thanked the volunteers for all their work on the by-laws and the manual. Joyce asked all members to read the manual before the next Board meeting and be prepared to suggest additions, deletions, and changes.

Volunteer Manager's Report – Jed Steele discussed the poor air circulation in the office. It gets too hot in there for equipment safety. Jeff suggested putting a vent in the door might alleviate the problem. He volunteered to work with Jed to come up with a solution. Jed noted that Beth had suggested we buy the rights to the following web names: LakeCountyPEGTV.org; LakeCountyPEGTV.net; and LakeCountyPEGTV.com. A motion was made and seconded to buy them. The motion passed unanimously. Jed said that Vince had donated 2 microphones to the station; there are also 2 new volunteers who have much-needed tech skills. Joyce asked Jed and Joel to see if a representative from the

Ukiah PEG station could talk to our Board at the August meeting about the possibility of our station being covered under their non-profit status. Joel will check into this with Napa, Santa Rosa, and Willits PEG stations.

Next Meeting – The Strategic Planning Committee will update their work. The next meeting will be on July 14, Clearlake City Hall, 6 p.m.

Adjournment – The meeting was adjourned by Joyce at 8:24 p.m.

Candyce Hagler
Secretary