

PEG Board Meeting Minutes
January 12, 2011
Clearlake City Hall

Members present: Joyce Overton, Candyce Hagler, Joel Moore, Jeff Smith and Vince Metzger.

Call or order – The meeting was called to order at 6:13 p.m. by Joyce.

Additions or Deletions to the Agenda: none. However, Joyce mentioned we need to elect a new Board Chair at the next meeting.

Public Comment –Terri Larsen stated she is back and willing to help out at the station. She may be able to give one day a week starting in March. Conrad Colbrandt informed the Board of the Office of Emergency Services meetings coming up. He believes LCPTV Channel 8 representatives should attend as OES should be linked to the station during emergencies. Joel stated he could probably attend the Middletown meeting.

Approval of Minutes – A motion was made, seconded, and carried unanimously to approve the Nov. 2 minutes as written.

Volunteer Manager's Report – Volunteer station manager, Jed Chote, submitted 3 quotes for the purchase of CD/DVD sleeves (lowest quote was 1000 for \$20.49) and a request for \$40 to purchase further media downloads. Joyce said formal approval was not necessary and that Jed could purchase these items out of his budget.

Cable Fee – The Board of Supervisors must vote to allow us to petition Mediacom for a cable fee to support the station. The Board has requested that we submit a more detailed budget so they will understand exactly how we want to spend the additional money we would get from this fee. The PEG Board went over the proposed budget and adjusted it to make it more realistic. Joyce will have the City finance people go over the budget and supply additional information when they are finished with the mandated City reports they are preparing now. Jeff asked Jed to prioritize the equipment list in the budget and list the costs of individual items. When these tasks are complete, the budget will be submitted to the Board of Supervisors. The station will also have to petition the City of Clearlake and Lakeport for approval at a later date.

Adjournment – The meeting was adjourned at 8:27 p.m.

Candyce Hagler
PEG Board Secretary