

## **PEG Board Meeting Minutes July 11, 2012 - Clearlake City Hall**

Members present: Joyce Overton, Vince Metzger and Jo Bennett

Members absent: Jeff Smith and Joel Moore

Call to order – The meeting was called to order at 6:07 p.m. by Joyce

Approval of Minutes – It was moved by Jo and seconded by Vince to approve the June 13 minutes. Vote was unanimous.

Public Comment – Allen Markowski expressed concern with the complaint procedure. Joyce told him that we are currently following the protocol in the manual. Dante DeAmicis asked if the Clearlake City Manager were the official manager of LCPTV8. Joyce said that she was. Terrie Larsen asked about approval of the Members' Manual draft she presented to the Board. Since we already have an approved manual, we are going to hold off looking at revisions until after the funding question is settled. Terrie also said her husband would stay after the meeting to check out equipment problems and let the Board know what needs to be done. She also discussed a new multimedia company she has started.

Volunteer Staff Reports and Programming– Amorylis and Beth gave reports. Highlights included:

- Cub Scouts toured the station to earn merit badges.
- The DVD player is completely out. Vince has some equipment he is willing to sell the station at cost, if compatible.
- We are still using some of Jed's personal equipment to run the station. Replacement equipment has already been approved and Amorylis needs to give Joyce three bids.
- Station needs a transport program for the Mac.
- Since the memory stick has already been approved, Joyce told Amorylis to buy it out of petty cash.
- Wants to mention membership on the Facebook page. Beth will do this with Terrie's help if necessary.
- Computer is constantly bumping off operator. Terrie's husband will check.
- Terrie and Amorylis will set up a time for the Ukiah PEG station (channel 3) tech to come and evaluate our equipment.
- Amorylis presented her content menu or guide for when certain kinds of programming will be broadcast.
- Beth said there are 499 members on the station Facebook page. Candy will make 500.
- Beth was reminded by Joyce to use the \$40 already approved to purchase programs.
- Beth wants to broadcast a series of piano lessons. She will work with Amorylis to get them scheduled.
- Jo got an email from someone complaining about a religious program showing the American flag in the background. She shared her email reply which was that no FCC rules were violated.
- Vince suggested Jo chair the Programming Committee. She agreed, and will meet with Beth and Amorylis and report back at the next meeting. The Committee will go over the current programming guide and will let the Board know if it feels it needs more members.

Volunteer Staff – Some reminders from Joyce:

- All volunteers must sign in and out when in the office. This information is vital to secure grants.

- Joyce also wants to look into the computer log-in.
- Professionalism is paramount. Joyce is tired of being a referee between volunteers. Unprofessional behavior in City Hall can be grounds for automatic dismissal. She reminded all volunteers to follow the behavior standards as outlined in the Members' Manual.

Miscellaneous – Joyce reported we had an ending balance of \$4,960 as of June 30, the end of the 2011-2012 fiscal year.

Lakeport City Council Meeting –On Tuesday, July 17, the Lakeport City Council will have a public hearing on the pass-through. It will take place at 6 p.m.

Next Meeting - The next meeting will be on Wednesday, August 8, at 6:p.m.

Adjournment - 8:13 p.m.

Candyce Hagler  
PEG Board Secretary