

PEG Board/Strategic Planning Meeting Minutes
September 13, 2010
Clearlake City Hall

Members present: Joyce Overton, Candyce Hagler, and Joel Moore

Call or order – The meeting was called to order at 6:10 p.m. by Joyce.

Main item of business – The purpose of this meeting is to make corrections, deletions, and additions to the latest version of the Operations and Procedures Manual. Notes were made on each page of the manual and Beth will amend the manual to reflect these changes before the next regular Board meeting.

Joyce expressed concern about the time given for programs for political candidates. She indicated we need to make sure we offer equal airtime to each candidate. Joyce will talk to the City Attorney about what the guidelines should be. A letter will be sent to all candidates inviting them to submit their material. We will discuss this further at the next meeting.

Joel will find out whether the channel can do live fundraising programs.

Jed asked Joyce for a copy of Microsoft Office. She will see if she can find her copy.

Adjournment – This special meeting was adjourned at 8:33 p.m. by Joyce.

Candyce Hagler
PEG Board Secretary